

Student ID (R) Number _____

Semester/Year _____

COE Percentage _____



TEXAS TECH UNIVERSITY

Student Business Services™

THIRD PARTY SPONSOR AGREEMENT FOR CHAPTER 33

NAME: _____

DATE: _____

CHECK ALL THAT APPLY:

____ First-time Third Party Student

____ TTU Campus Student

____ Non-Resident Student

____ LAW Campus Student

I hereby authorize the Texas Tech Student Business Services to invoice the VA for my tuition and fees-related charges that are covered under Chapter 33 (Post 9/11 GI Bill). Consequently I agree to and understand the following:

- I will submit a copy of my COE (Certificate of Eligibility) prior to the due date to ensure timely posting of third party estimated credits;
- I will notify the Sponsored Student Advisor and the Office of Military and Veteran Programs of any changes to my program, registration or to my address or my sponsor's address;
- If payment is not received in a timely manner from my sponsor (or from me for any charges that are not covered by my sponsor), my account will be subject to late fees and a hold will be placed on my account in keeping with University policy. Consequently, I will not be allowed to register, make changes to an existing registration or receive a diploma or transcript;
- This agreement does not relieve me from any financial responsibility to Texas Tech University. I am fully liable for charges not paid by my sponsor.
- Any unpaid charges left on my student account are subject to collection action and collection costs including reasonable attorney's fees and all expenses incurred by Texas Tech University.

In order for Student Business Services to bill your sponsor, please note that your COE letter must accompany this Agreement. Certificate of Eligibility, Awards Letter or Education Enrollment Benefits forms CANNOT be more than 6 months old prior to the beginning of the term.

Student Signature: _____

Submission information:

- Submit Third Party Sponsor Agreement & COE to Student Business Services in 301 West Hall, via email to sbs@ttu.edu or by fax to 806-742-5910
- Visit MVP to complete your certification for the semester – in person in 147 Drane Hall, via email at mvp@ttu.edu or phone at 806-742-6877.